



# NORTH COUNTY RAPE CRISIS & CHILD PROTECTION CENTER

## JOB ANNOUNCEMENT

**POSITION:** Counseling Services Advocate - Santa Maria

**SALARY:** \$DOE  
Generous Stipend, CalSAVERS Retirement, Paid Sick, Vacation and Holidays

**HOURS:** 40 hours per week

**POSTING DATE:** 6/30/2022

## OPEN UNTIL FILLED

## JOB DUTIES:

1. Provide counseling services as needed to survivors of sexual assault and child abuse.
2. Assess client's primary needs and make appropriate referrals.
3. Provide program support to Associate Director and coordinate support group and specialized therapy plans.
4. Assist with volunteer training.
5. Assist with 24-hour Hotline coverage.

## QUALIFICATIONS:

1. College degree and/or related experience required.
2. Bilingual Spanish-English fluency required.
3. Completion of volunteer/advocate training upon hire.
4. Ability to initiate, develop, and implement program related material.
5. Computer capability in Microsoft Office programs.
6. Demonstrated skill in oral and written communication.
7. Organizational and time management skills.
8. Knowledge of and sensitivity to issues regarding sexual assault and child abuse.
9. Demonstrated ability to diversity issues involved in working in a multicultural community.
10. Flexibility regarding work hours; available to assist with 24-hour hotline coverage.
11. Valid driver's license, current auto insurance, reliable transportation and telephone required.

(The above is a brief outline of the main job duties and is not the actual job description.)

P.O. Box 148, Lompoc, CA 93438

LOMPOC OFFICE: (805) 736-8535 ♥ SANTA MARIA OFFICE: (805) 922-2994

24-HOUR HOTLINE: (805) 736-7273 ♥ [office@ncrccpc.org](mailto:office@ncrccpc.org)

6/29/2022